



PSN COLLEGE OF EDUCATION

(Approved by NCTE and Affiliated to Tamilnadu Teachers Education University,

Accredited with 'B' Grade by NAAC)

Melathediyoor, Palayamkottai Taluk, Tirunelveli District-627152.

Phone: 04634 - 279082 Email: psncedu@gmail.com

Website: www.psnce.co.in

Internal Quality Assurance Cell (IQAC)

CIRCULAR

Date: 13.04.2020

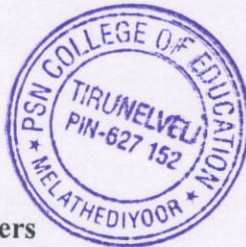
Sub: Meeting of IQAC at 11.30 AM on 20.04.2020-Reg.

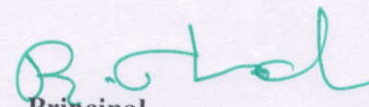
An online meeting of the IQAC members will be organized at 5.00 p. m. on 20.04.2020 using Teamlink.

The agenda of the meeting is as follows:

- To present the action taken report against the resolutions of the previous meetings
- To review the academic activities being pursued during the lockdown
- To discuss ways of getting connected with the students during lockdown
- To decide on the uploading of pending AQARs


IQAC Coordinator




Principal
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PSN COLLEGE OF EDUCATION
MELATHEDIYOOR,
TIRUNELVELI - 627 152.

Copy to:

1. All IQAC Members
2. All Faculty Members
3. All HODs
4. The File



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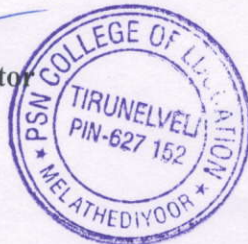
IQAC Meeting Minutes

Date: 20-04-2020

Agenda	Resolution
To present the action taken report against the resolutions of the previous meeting	The chairperson read the action taken report and the members approved the report. (Action Taken Report Annexed)
To review the academic activities being pursued during the lockdown	The Chairperson briefed on the situation in Tirunelveli . He then presented Professional Development initiatives taken up by the teachers, the completion of syllabus using what's App groups and Google classroom and the administrative work being carried out on a Regular basis. The members expressed their Appreciation for the work being done from home.
To discuss ways of getting connected with the students during lockdown	The members discussed ways of getting connected with students. It was resolved to form whatsapp groups for Mentors- Mentees and keep track of their academic and personal needs during the lockdown.
To decide on the uploading of pending AQARs	It was decided by the members to go ahead with the uploading of AQAR 2016-2017 by coordinating the work staying at home.

Signature of the Coordinator

(R. PAULKUMAR)



Signature of the Chairperson

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(TANGADURAI)
MELATHEDIYOOR,
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List of committee members for the academic year 2019-2020

S.No.	Name and Designation	Position in IQAC	Signature
1.	Dr.R.Thangadurai Principal	Chair Person	
2.	Mr.Ananth Secretary	Management Representative	
3.	Mr.R.Paulkumar Assistant Professor in English	IQAC-NAAC Coordinator	
4.	Dr.S.Kottursamy Assistant Professor in Perspectives Education	Assistant Coordinator	
5.	Dr.R.Ananthi Assistant Professor in Tamil	Teaching Faculty of Steering Team	
6.	Mr.B.Esakkimuthu Subbiah Assistant Professor in Mathematics	Teaching Faculty of Steering Team	
7.	Dr.A. Stephen Harris Paul Assistant Professor in Perspectives Education	Teaching Faculty of Steering Team	
8.	Mrs.A.Anitha Assistant Professor of Psychology	Teaching Faculty of Steering Team	
9.	Mrs.J.Elizabeth Assistant Professor in Tamil	Teaching Faculty of Steering Team	
10.	Mr.T.Vignesh Office Superintendent	Administrative Staff	
11.	Mrs.Selvi Junior Assistant	Administrative Staff (System Operator)	
12.	Dr.Rajadurai Principal VOC College of Education, Tuticorin.	External Expert	
13.	Mr.M.Kanagaraj	Parent Representative	
14.	Mrs Gomu, i-Tech software solutions, Palayamkottai, Tirunelveli. Mrs.A.Fecilia Palayamkottai, Tirunelveli-627002.	Alumni	
15	Mrs.Anita.I	Student Representative	



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Action Taken Report for the IQAC Meeting organized on 07-02-2020

Resolution	Action Taken
The IQAC coordinators presented their experiences and the members resolved to go ahead with the preparation of pending AQARs.	The new format of the AQAR was shared with teachers and an orientation was provided by Dr. R. Thangadurai to them for the preparation of AQAR.
The members discussed and assigned duties to teachers in three teams to prepare AQAR for the academic years 2016-2017, 2017-2018 and 2018-2019 in the new format.	The Chairperson communicated the duties to the teams. Following the orientation by the IQAC coordinator the teams prepared the AQAR. A series of review meetings were organized to finalize the AQARs for all the three years.
The members recorded their observations with regard to the ideas shared and resolved to plan for the next academic year based on the observations.	The observations were circulated to the faculty members to serve as a guideline to plan their activities for the next academic year.

Signature of the Coordinator

(R. PAULKUMAR)



Signature of the Chairperson

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