



PSN COLLEGE OF EDUCATION

(Approved by NCTE and Affiliated to Tamilnadu Teachers Education University,

Accredited with 'B' Grade by NAAC)

Melathediyoor, Palayamkottai Taluk, Tirunelveli District-627152.

Phone: 04634 - 279082 Email: psncedu@gmail.com

Website: www.psnce.co.in

Internal Quality Assurance Cell (IQAC)

CIRCULAR

Date: 19.06.2021

A meeting of the IQAC members will be organized at 1.00 Pm on 22.06.2021 in the IQAC room of the college.

The agenda of the meeting is as follows:

- To present the action taken report against the resolutions of the previous meetings
- To inform the members the accommodation of doctors deputed to serve in the Government hospital COVID wards in our college Premises from 01-06-2021 to 31-07- 2021
- To review the work done with regard to Self-Study Report preparation
- To review the remote teaching- learning process during the months of May and June 2021


IQAC Coordinator




Principal
PSN COLLEGE OF EDUCATION
MELATHEDIYOOR,
TIRUNELVELI - 627 152

Copy to:

1. All IQAC Members
2. All Faculty Members
3. All HODs
4. The File



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IQAC Meeting Minutes

Agenda	Resolution
To present the action taken report against the resolutions of the previous meeting	The chairperson read the action taken report and the members approved the report. (Action Taken Report)
To inform the members the accommodation of doctors deputed to serve in the Government hospital COVID wards in our college Premises from 01-06-2021 to 31-07- 2021	The Chairperson informed the work done to accommodate the government doctors in the College premises. The members recorded their appreciation to the Principal
To review the work done with regard to Self-Study Report preparation	The Chairperson presented a brief account of the work done so far. The members resolved to continue the work with the same spirit and enthusiasm.
To review the remote teaching- learning process during the months of May and June 2021	The Chairperson briefed on the online classes, project works, ten examination and value added courses conducted during the months of May and June. The Members resolved to complete the documentation work for all activities as and when they are completed.

Signature of the Coordinator

(R. PAULKUMAR)



Signature of the Chairperson

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List of committee members for the academic year 2020-2021

S.No.	Name and Designation	Position in IQAC	Signature
1.	Dr.R.Thangadurai Principal	Chair Person	<i>R. Thangadurai</i>
2.	Mr. Ananth Secretary	Management Representative	<i>Ananth</i>
3.	Mr.R.Paulkumar Assistant Professor in English	IQAC-NAAC Coordinator	<i>R. Paulkumar</i>
4.	Dr.S.Kottursamy Assistant Professor in Perspectives Education	Assistant Coordinator	<i>S. Kottursamy</i>
5.	Dr.R.Ananthi Assistant Professor in Tamil	Teaching Faculty of Steering Team	<i>R. Ananthi</i>
6.	Mr.B.Esakkimuthu Subbiah Assistant Professor in Mathematics	Teaching Faculty of Steering Team	<i>B. E. M. Subbiah</i>
7.	Dr.A. Stephen Harris Paul Assistant Professor in Perspectives Education	Teaching Faculty of Steering Team	<i>A. Stephen Harris Paul</i>
8.	Mrs.A.Anitha Assistant Professor of Psychology	Teaching Faculty of Steering Team	<i>A. Anitha</i>
9.	Mrs.J.Elizabeth Assistant Professor in Tamil	Teaching Faculty of Steering Team	<i>J. Elizabeth</i>
10.	Mr.T.Vignesh Office Superintendent	Administrative Staff	<i>T. Vignesh</i>
11.	Mrs.Selvi Junior Assistant	Administrative Staff (System Operator)	<i>Selvi</i>
12.	Dr.J.Albert Prince Kumar Principal St.Johns College of Education, Veeravanallur, Tirunelveli-627426	External Expert	<i>J. Albert</i>
13.	Mr.M.Kanagasabapathy	Parent Representative	<i>Kanagasabathy</i>
14.	Mr.H. Sherin Banu Palayamkottai, Tirunelveli-627002. Mrs.Sathya G Palayamkottai, Tirunelveli-627002.	Alumni	<i>Sherin</i> <i>Sathya G.</i>
15.	Mrs.Amathul Malik	Student Representative	<i>Amathul</i>



R. Thangadurai
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Action Taken Report for the IQAC Meeting organized on 29-04-2021

Resolution	Action Taken
The members resolved to work for better admissions in Tamil, History, and Biological Science in the next academic year.	The teachers of the stated subjects were asked to network with the corresponding department heads of nearby colleges and motivate the final year students to do B. Ed. in our institution
The members recorded the appreciation to the IQAC coordinator and staff for completing the AQAR 2019- 2020 work on time	The appreciation of the members was communicated to all the teachers.
The differential needs of students were discussed by the members and it was resolved to organize the following: <ul style="list-style-type: none">Spoken English ClassesTET Coaching ClassesPersonality Development ClassesTraining using internet applicationsTraining in the handling of audio- visual equipment	Value Added Course on "Soft Skills" is scheduled for the students from 20-09-2021 to 01-10-2021 for the personality development of students. Value Added Course on "From Black Board to Digital Board" and training in handling of audio visual equipment is planned to be organized for the students when they return to college after the restrictions imposed are lifted. This has been decided as the two require hands on training. A team of teachers have been entrusted with the responsibility of organizing Spoken English Classes and TET Coaching Classes.
The members appreciated the efforts taken to keep the MoU functional and resolved to organize more such activities under the MoUs with the Group of institutions	The M.Ed. students of the college will attend the NET Coaching organized by St.Xavier's College of Education, Palayamkottai in July 2021.
The members resolved to urge the teachers to document the activities they do as per their teaching plan.	The resolution of the members were communicated to the teachers and formats were developed and circulated for the same.

Signature of the Coordinator
(R. PAULKUMAR)



Signature of the Chairperson

(DR. R. PRINCE ABIDURAHMAN)
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